



Working Title: Mobile Air Monitoring Coordinator

Job Class: Environmental Specialist 4

Agency: Pollution Control Agency

- **Job ID:** 82323
- **Location:** St. Paul
- **Telework Eligible:** Yes
- **Full/Part Time:** Full-Time
- **Regular/Temporary:** Unlimited
- **Who May Apply:** Open to all qualified job seekers and those MPCA employees eligible to interest bid (permanent classified MPCA employees in the same job class). Eligible interest bidders must apply through self-service and confirm their interest bid by emailing Donovan.Baugh@state.mn.us by 12/15/2024.
- **Date Posted:** 12/09/2024
- **Closing Date:** 12/23/2024
- **Hiring Agency/Seniority Unit:** Pollution Control Agency / Pollution Control-MAPE
- **Division/Unit:** Environmental Analysis & Outcomes / Air Monitoring Unit
- **Work Shift/Work Hours:** Day Shift
- **Days of Work:** Monday - Friday
- **Travel Required:** No
- **Salary Range:** \$34.18 - \$50.69 / hourly; \$71,367 - \$105,840 / annually
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 214 - MN Assoc of Professional Empl/MAPE
- **FLSA Status:** Nonexempt
- [Designated in Connect 700 Program for Applicants with Disabilities:](#) Yes

The work you'll do is more than just a job.

At the State of Minnesota, employees play a critical role in developing policies, providing essential services, and working to improve the well-being and quality of life for all Minnesotans. The State of Minnesota is committed to equity and inclusion, and invests in employees by providing benefits, support resources, and training and development opportunities.

Job Summary

This position exists to develop and lead the Minnesota Pollution Control Agency (MPCA) Statewide Mobile Air Monitoring program and provide monitoring and technical expertise for the program. The position will plan, develop, and perform coordination for the program, including developing processes for decision making and standardizing, analyzing, interpreting, and reporting data collected. The MPCA will use this program to assess the air quality near facilities of concern and to investigate air quality issues in environmental justice neighborhoods.

Minimum Qualifications

Two (2) years of advanced professional-level air monitoring experience operating pollutant analyzers, calibrators, data loggers, and telemetry systems. (e.g., advanced professional level experience is equivalent to Senior Environmental Specialist/Environmental Specialist 3 level work.)

Must have the ability to review data and recognize abnormal patterns (diurnal and seasonal) and concentration ranges.

Ability to develop corrective measures to defend data quality and monitoring program elements.

Good communication and presentation skills are needed as the incumbent will represent the Agency at meetings with MPCA leadership, stakeholders and legislators to provide general or site-specific technical information as needed.

Strong communication, interpersonal, collaboration, technical writing, and planning/organization skills sufficient to independently perform senior-level professional work.

Advanced knowledge of computer programs such as Microsoft Word, Microsoft Outlook, and Excel.

The Minnesota Pollution Control Agency will not sponsor applicants for work visas. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

Preferred Qualifications

Thorough understanding of state and federal air monitoring regulations and the guiding principles and policies of air quality surveillance.

Experience with mobile air monitoring.

Ability to troubleshoot complex problems to develop and direct corrective measures based upon the analysis of data and other electronic information generated by system components or diagnostic tools.

Strong writing skills to prepare written reports, technical memos, and standard operating procedures manuals as required by regulation.

Ability to coach and mentor staff to develop technical skills and an overall understanding of air monitoring program goals and objectives.

Good team building skills to work with agency staff, and with peers in local units of government, State and Federal agencies, Tribal Nations, community members, and other stakeholders.

Strong project planning and management skills to develop initiatives, organize meetings, establish goals, timetables, set priorities, and evaluate results.

Experience with environmental program development.

Understanding of the concepts of environmental justice and equity, and experience in applying these concepts to program development and implementation.

Experience developing and managing contracts and overseeing grants, including developing and evaluating requests for bids, purchasing, and working with quotes and invoices.

Physical Requirements

While performing the duties of this job, the employee is occasionally required to stand and walk and step over obstacles in uneven terrain. The employee is occasionally required to sit, climb, or balance, stoop, kneel, crouch or crawl. Requires occasionally lifting and/or carrying such articles as file folders and boxes, tools, or heavier materials with help from others and/or moving light objects frequently. A job in this category may require maintaining a stationary position to a significant degree or may involve a certain amount of moving necessary in carrying out job duties.

Additional Requirements

Position duties may require travel but driving is not a minimum qualification or essential function of this position. Employees who may drive for state business will need their driver's license checked prior to operating a state vehicle.

How to Apply

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the Careers Help Desk at [651-2593637](tel:651-2593637) or email careers@state.mn.us. For additional information about the application process, go to <http://www.mn.gov/careers>.

Contact

If you have questions about this position, contact Donovan Baugh at donovan.baugh@state.mn.us.

To receive consideration as a Connect 700 Program applicant, apply online, email the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Donovan Baugh at donovan.baugh@state.mn.us.

About Pollution Control Agency

Our mission is to protect and improve the environment and human health. We work with many partners (citizens, communities, and businesses, all levels of government, environmental groups and educators) to prevent pollution, conserve resources, and to help ensure polluting does not have disproportionate impact on any groups of people. We emphasize work-life balance with flex schedules, compressed schedules, and options to telework.

Working together to improve the state we love.

What do Minnesota's State employees have in common?

- A sense of purpose in their work
- Connection with their coworkers and communities
- Opportunities for personal and professional growth

Benefits

As an employee, you'll have access to one of the most affordable health insurance plans in Minnesota, along with other benefits to help you and your family be well.

Your benefits may include:

- Paid vacation and sick leave
- 12 paid holidays each year
- Low-cost medical, dental, vision, and prescription drug plans
 - Fertility care, including IVF
 - Diabetes care
 - Dental and orthodontic care for adults and children
- 6 weeks paid leave for parents of newborn or newly adopted children
- Pension plan that provides income when you retire (after working at least three years)
- Employer paid life insurance to provide support for your family in the event of death
- Short-term and long-term disability insurance that can provide income if you are unable to work due to illness or injury
- Tax-free expense accounts for health, dental, and dependent care
- Resources that provide support and promote physical, emotional, social, and financial well-being

Support to help you reach your career goals:

- Training, classes, and professional development
- Tuition reimbursement
- Federal Public Service Loan Forgiveness Program (Some positions may qualify for the Public Service Loan Forgiveness Program. For more information, visit the Federal Student Aid website at studentaid.gov)

Employee Assistance Program (EAP) for work/life support:

- A voluntary confidential program that helps employees and their families with life challenges that may impact overall health, personal well-being, or job performance
- Common sources of stress can be addressed through the EAP: mental health, relationship challenges (personal and work), grief and loss, finances, and legal issues
- Daily Living/Convenience Services: Chore services, home repair, trip planning, child/elder care

Programs, resources and benefits eligibility varies based on type of employment, agency, funding availability, union/collective bargaining agreement, location, and length of service with the State of Minnesota.

Minnesota state agencies are equal opportunity, affirmative action, and veteran-friendly employers. State agencies are committed to creating a workforce that reflects the diversity of the state and strongly encourages persons of color and Indigenous communities, members of the LGBTQIA2S+ community, individuals with disabilities, women, and veterans to apply. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve Minnesotans.

All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, sex (including pregnancy, childbirth, and disabilities related to pregnancy or childbirth), gender identity, gender expression, marital status, familial status, age, sexual orientation, status regarding public assistance, disability, veteran status or activity in a local Human Rights Commission or any other characteristic protected by law.

APPLICANTS WITH DISABILITIES

Minnesota state agencies make reasonable accommodations to their employees and applicants with disabilities. If you have a disability and need assistance in searching or applying for jobs with the State of Minnesota, call the Careers Help Desk at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us and let us know the support you need.